

MEETING MINUTES

August 13, 2012 at 4:00PM

Oversight Board of the Mendota Designated Local Authority
As The Successor Agency for the Mendota Redevelopment Agency
Mendota City Council Chambers
643 Quince Street, Mendota, CA 93640

1. Call to Order – Staff member Mark Persico called the meeting to order at 4:00PM.
Present: Bryce Atkins, Elizabeth Cline, Robert Silva, and Ken Stoppenbrink
Absent: Jose Alcaide (Note: Fresno County has not yet made appointments to the Board)
2. Public Comments: None
3. Introductions: The members present gave a brief introduction and background of themselves. Staff Mark Persico and Matt Goulet from Kosmont Companies gave a brief introduction and background of themselves. Mark Persico also talked about their role as staff to the Oversight Board and the Designated Local Authority under contract to the California Department of Finance. No action taken.
4. Overview of roles and responsibilities of the Oversight Board, and the Brown Act:

Matt Goulet gave a Power Point presentation of the roles and responsibilities of the Oversight Board regarding AB X1 26 and AB 1484, and an overview of the Brown Act. Mark Persico referred members to the Fair Political Practices Commission website for AB 1234 training. Staff will forward the link on AB 1234 Ethics Training to the members. No action taken.
5. Seating of Board and Election of Officers:

Mark Persico, staff, swore in the four Board members present. The Board members took the Oath of Office and signed the Oath.

Mark Persico, staff, called for nominations for Chair.

Motion:
Bryce Atkins nominated Robert Silva as Chair, second by Elizabeth Cline. Motion carried 4-0

Chair Silva called for nominations for Vice Chair

Motion:
Ken Stoppenbrink nominated Elizabeth Cline as Vice Chair, second by Bryce Atkins. Motion carried 4-0

Motion:
Motion by Chair Silva nominated Bryce Atkins as Treasurer, second by Elizabeth Cline. Motion carried 4-0.

6. Discussion of regular meeting date for the Oversight Board – The Board discussed setting the regular meeting date and time as the second Monday of the month at 4:30PM. The action will be confirmed when the bylaws are adopted. No action was taken.

7. Adoption of Oversight Board Bylaws – Resolution No. MOB 2012-01:

The Bylaws were introduced by staff. Three amendments to the bylaws were noted: 1) Section 1.10 – the heading should state “Oversight Board,” 2) Section 1.13 – the meeting time should be “4:30 PM” and the address should be “643 Quince Street,” and 3) Section 1.19 – “Four” Members of the Board shall constitute a quorum.

Motion:

Motion by Ken Stoppenbrink to adopt Resolution No. MOB 2012-01 (Bylaws) as amended, second by Elizabeth Cline. Motion carried 4-0.

8. Adoption of Conflict of Interest Code – Resolution No. MOB 2012-02:

Staff introduced the Conflict of Interest Code and indicated it was modeled after the code promulgated by the Fair Political Practices Commission.

Motion:

Motion by Ken Stoppenbrink to adopt Resolution No. MOB 2012-02 (Conflict of Interest Code) as submitted, second by Bryce Atkins. Motion carried 4-0.

9. Approval of the Recognized Obligation Payment Schedules ROPS I (January 1, 2012 – June 30, 2012), ROP II (July 1, 2012 – December 31, 2012), and ROPS III (January 1, 2013 – June 30, 2013) – Resolution No. MOB 2012-03:

Staff introduced the ROPS and explained that while the deadlines had past to adopt the ROPS the State Department of Finance still required that the ROPS be adopted before any payments could be made. The Resolution was amended as follows: 1) Page 1, first “Whereas” insert “(OB)” behind Oversight Board, and 2) move the “(DLA)” to behind Designated Local Authority.

Motion:

Motion by Ken Stoppenbrink to adopt Resolution MOB 2012-03 (ROPS I, II and III) as amended, second by Elizabeth Cline. Motion carried 4-0.

10. Adjournment:

Meeting was adjourned by the Chair at 6:05PM.

Submitted:



Secretary, Mark H. Persico

Approved:



Oversight Board Chair, Robert Silva